

SITE: (DEALER ONLY)

- 16) Yes ___ No ___ Provided with a lot of at least 3,500 sq. ft. excluding driveways, w/ hard surface, gravel or concrete to prevent collection of dust, mud, water, or other unsightly conditions – 4781-11-17 (D)
- 17) Yes ___ No ___ Separated from any other business or residents with a permanent physical barrier – 4781-11-17 (E)
- 18) Yes ___ No ___ Business name sign shows exact name with letters no less than 6” high – 4781-11-17 (G)

BROKER:

- 19) Yes ___ No ___ Office permanent in nature with office equipment – 4781-11-16 (A)
- 20) Yes ___ No ___ Landline telephone number - 4781-11-16 (A)
- 21) Yes ___ No ___ Landline telephone number listed in the local directory - 4781-11-16 (A)
- 22) Yes ___ No ___ Answered in the name of Manufactured Housing Broker - 4781-11-16 (A)
- 23) Yes ___ No ___ Lighting and heating sufficient and reasonable for a retail office environment - 4781-11-16 (A)
- 24) Yes ___ No ___ Used exclusively for retail office - 4781-11-16 (A)
- 25) Yes ___ No ___ Office clearly identified - 4781-11-16 (B)
- 26) Yes ___ No ___ Easily accessible - 4781-11-16 (B)
- 27) Yes ___ No ___ Open to the public, a minimum of thirty hours per week, at least six of which will occur Monday thru Friday 4781-11-16 (B)
- 28) Yes ___ No ___ Office kept neat and orderly and not used for storage or utility area - 4781-11-16 (B)
- 29) Yes ___ No ___ Office separate from personal residence - 4781-11-16 (B)
- 30) Yes ___ No ___ Business hours legible and posted in a conspicuous place near the entrance of the office - 4781-11-16 (C)
- 31) Yes ___ No ___ Office staffed at all posted hours by an owner, partner, officer or licensed salesperson - 4781-11-16 (D)
- 32) Yes ___ No ___ License posted in a conspicuous place in each place of business – 4781-11-06

MANUFACTURED HOME PARK: (exception)

- 33) Yes ___ No ___ Readily identifiable contact information for the owner, partner, officer or licensed salesperson is posted to the exterior of the office w/ phone number – OAC 4781-11-17 (H)
- 34) Yes ___ No ___ Place of business is considered to be used exclusively for the purpose of selling, leasing and renting even though park operations take place in the same location or office – 4781-16 (4) (a)
- 35) Yes ___ No ___ Place of Business need not satisfy office size, lot size, and physical barrier requirements – 4781-16 (4) (b)
- 36) Yes ___ No ___ Homes being offered for sale, lease or rental may be located inside M.H.P. – 4781-16 (4) (c)

