



Manufactured Home Salesperson's Renewal Application

Ohio Manufactured Homes Commission
5100 Parkcenter Avenue, Suite 103, Dublin, Ohio 43017
Phone: (614) 734-6010 • Fax: (614) 734-6012
Website: <http://www.omhc.ohio.gov>

If application and payment is not received prior to the expiration of your sales license, your license will automatically be placed in "lapsed" status. You will be prohibited from engaging in activity of selling manufactured homes. A \$75.00 late fee must be paid prior to your license being reinstated.

- RENEWAL AND/OR TRANSFER RENEWAL - FEE **\$150.00**
- RENEWAL LATE FEE (required if received after license expiration) - FEE **\$ 75.00**

PLEASE TYPE OR PRINT LEGIBLY-ALL BLANKS MUST BE COMPLETED

DATE		SOCIAL SECURITY #	
NAME LAST		FIRST	MI
ADDRESS			
CITY	STATE	ZIP CODE	PHONE #
REQUIRED: EMAIL ADDRESS (HOME OR BUSINESS)			DATE OF BIRTH

SALESPERSON LICENSE # _____

DEALER COMPLETE ALL BLANKS

LICENSE #	TELEPHONE #	COUNTY
DEALERSHIP NAME	EMAIL ADDRESS:	
ADDRESS		
CITY	STATE	ZIP CODE

- Have you had an application for a manufactured home salesperson's license refused, revoked or suspended **during the past two years?** If "YES" give details on a separate sheet and submit with the application. YES NO
- Have you been employed by a dealer whose license to deal in manufactured homes was revoked or suspended **during the past two years?** If "YES" give details on a separate sheet and submit with the application. YES NO
- In connection with selling or otherwise dealing in manufactured homes, have you been convicted of or pleaded guilty or no contest to a felony or misdemeanor or had a judgment rendered against you in any civil or criminal action **during the past two years?** If "YES" you must provide journal entries showing final disposition. **Failure to do so will result in a delay in the processing of the application.** YES NO
- Have you, individually, or as owner, partner, officer or director of a business entity, been convicted of, pleaded guilty to, or had a judgment rendered against you in a civil action for violation of Sections 4781-11 of the Ohio Revised Code **during the past two years.** If "YES" you must provide journal entries showing final disposition. **Failure to do so will result in a delay in the processing of the application.** YES NO

NOTE: If you answered Yes to any of the above questions, please provide the details and documents requested. Additional documentation and/or an updated BCI&I background check may be requested after review.

5. Are you or your spouse a veteran or a member of the U.S. Armed Forces?

YES NO

It is hereby certified that the applicant named above will be employed as a salesperson by the undersigned upon receipt of his/her salesperson's license issued by the Ohio Manufactured Homes Commission.

X
SIGNATURE OF OWNER, PARTNER, OFFICER, MEMBER, OR TRUSTEE PRINT NAME OF SIGNER

I affirm that I shall engage in the business of selling manufactured homes for the above designated employer only, during the tenure of the license for which this application is made and that the information contained in this application and any attached sheets are true and correct.

X
SIGNATURE OF APPLICANT PRINT NAME OF SIGNER

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ Day _____, _____

SEAL

MY COMMISSION EXPIRES _____ X
NOTARY PUBLIC

FEES ARE NON-REFUNDABLE

Mail check or money order made payable to: Treasurer, State of Ohio
5100 Parkcenter Ave Ste 103
Dublin OH 43017

If you would like to pay with a credit or debit card, visit our website at www.omhc.ohio.gov to obtain the credit Card authorization form. You will find the link to the form on the left side of the home page.

Office Use Only:	Check # _____	Date: _____	Amount _____
CC: Last 4 #'s _____	Approval # _____	Date _____	Amount _____
Office Notes: _____			